

Descriptor Term:
Out-of-Zone Assignment

Descriptor Code: JBCC-E1

Issued: 03/17/2023

DAWSON COUNTY SCHOOL SYSTEM
Request for Permission to Attend a School Out-of-Zone

The Dawson County Board of Education establishes geographic areas to be served by each school in the county. Based on HB 251, parents may request that their child be allowed to attend a school outside of their assigned zone. Please read the pertinent information below and the information that is posted at www.dawsoncountyschools.org. If the request for a transfer is approved, parents are responsible for providing transportation to and from school.

General Guidelines for Out-of-Zone

- Out of Zone Transfer Request Forms and Out of Zone Continuation Request Forms must be submitted annually. The district will open a window in the spring each year. Parents will be notified of the window via letter and on the district's website. The window to submit Out-of-Zone Requests and Continuation forms is May 1, 2023 - May 26, 2023.
- Out of Zone Transfer Request Forms and Out of Zone Continuation Request Forms will be available online and at schools' front offices.
- Parents will receive notification of available space in schools on or before July 1 of each year. Parents will be notified of approval for requests submitted for the 2023-2024 school year on or before July 1, 2023.
- If a particular school has available space and the number of transfer requests exceeds the remaining available capacity, the school will conduct a random lottery that provides each interested student with an equal chance of admission.
- With the approval of the Superintendent or his/her designee, the principal may request that out-of-zone attendance be revoked based on one or more of the following reasons: excessive unexcused absences, repeated tardies, late pick-up of student, or other just cause.

Date _____ **Student's Name** _____

Grade _____ **Date of Birth** _____

Name of Parent/Guardian Requesting Transfer _____

Home Address _____
Street City State Zip

Phone _____ **E-Mail** _____

School the Student is Zoned to Attend _____

School Requested for Transfer _____

I certify that the above information is accurate.

Signature Parent/Guardian _____
Date

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Approved by Principal _____ Yes or _____ No

Signature _____ **Date** _____

Approved by Superintendent/Designee _____ Yes or _____ No

Signature _____ **Date** _____